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3 JAN 1962

MEMORANDUM FOR: Comptroller
FROM : Chief, Finance Division
SUBJECT : Status of Advances

25X1C

1. Attached is a summary report and supporting schedules showing the status of advances outstanding to personnel of the Office of Deputy Director (Intelligence), Deputy Director (Plans), Deputy Director (Support), [REDACTED] as of the dates indicated below:

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- a. Advances [REDACTED]
as of 31 October 1961.
- b. Advances to employees as of 30 November 1961.
- c. Advances to agents as of 30 November 1961.

2. For comparative purposes, this report reflects the same information with respect to advances outstanding in July 1961 (l.a. above) and August 1961 (l.b. and l.c. above). It will be noted from the schedules that the number of:

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- a. Advances [REDACTED]
delinquent over 60 days have increased from 13.08% to 23.57%.
- b. Advances to employees, delinquent over 60 days, have decreased from 14.70% to 11.92%.
- c. Advances to agents, delinquent over 60 days, have decreased from 34.72% to 24.30%.

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3. This report reflects those advance accounts that were delinquent as of the report date cited on the schedules. For your information, 15 of the 200 employee delinquent accounts have been cleared as of 27 December 1961. The remaining 185 delinquent accounts are in the process of additional analysis and, where applicable, collection action is being taken to recover the outstanding indebtednesses, or adjustment action if appropriate, is in process to remove these accounts from the delinquent category.

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4. A copy of the complete report is attached for the Deputy Director (Support) and for the Chief, Audit Staff. In addition, a copy of that portion of the report concerning the Office of the Deputy Director (Intelligence) and the Office of the Deputy Director (Plans) have been provided for each of these offices.



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Attachments:

As stated above

Distribution:

- Orig. & 1 - Addressee w/attach.
- 1 - DD/S w/attach.
- 1 - C/Audit Staff w/attach.
- 1 - DD/I w/attach. Sch. 1
- 1 - DD/P w/attach. Sch. 2
- ✓ 1 - C/FD w/attach.
- 1 - Accts/Accts. Recv. w/attach.
- 1 - SSA/DDS w/attach. Sch. 2
- 1 - Accts/Chrono w/attach.

FD/ACCTS/ [REDACTED] :1b (2 January 1962)

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